

Gourley Township Fire Sign Cost Sharing Policy

I. Applicability

This policy is applicable to fire sign purchases by Gourley Township for Gourley Township residents.

II. Purpose

The purpose of this policy is to establish guidelines for township fire sign cost sharing.

III. Policy

This policy applies when procuring new or replacement fire signs for Gourley Township residents by the township.

A. Fire signs for New Parcels.

The costs associated with the purchase of one fire sign and the metal stake to install it for a newly created parcel will be shared by the property owner and the township.

- Gourley Township residents are required to notify township officials in writing (email to gourleytownship@gmail.com or US Post) of the need for a new fire sign at their property. The resident will provide their name, associated parcel number or address, their phone number and email address.
- Upon recommendation of the township board, as documented in the meeting minutes, the Gourley Township fire department representative will order the new fire sign and metal stake.
- The property owner will pay Gourley Township \$45.00 in advance of the installation of the fire sign.
- The township volunteer fire department representative will deliver and install the fire sign.

B. Fire sign Replacement

Property owners who request replacement of an existing fire sign are responsible for 100% of the cost, payable in advance of the procurement of the fire sign.

- Gourley Township residents who desire to purchase a replacement fire sign are required to notify township officials in writing (email to gourleytownship@gmail.com or US Post). The resident will provide their name, fire sign number, parcel number or address, their phone number and email address (if applicable) and will also indicate if a new metal stake is needed.
- The Township Clerk or other township official will provide a verbal estimate of the cost associated with a replacement fire sign to the resident, based on their written request.
- The fire sign will be ordered by the township fire department representative when payment is received by the Township Clerk or Treasurer.
- The township fire department representative will deliver and install the fire sign.
- The township will refund any amount in excess of the actual cost of the replacement fire sign to the township resident.

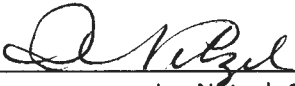
C. Exceptions

Fire signs that have been damaged or destroyed by Menominee County Road Commission snow plowing or shoulder grass cutting will be replaced at the township's expense.

- Gourley Township residents are required to notify township officials in writing (email at gourleytownship@gmail.com or US Post) within 7 days of the event in order to be eligible to receive a replacement fire sign at the township's expense. The resident will provide the affected parcel number or address, their phone number and email address (if applicable).
- Within 30 days of notification, a Gourley Township Supervisor will confirm that there was grass cutting or snow plowing in the affected area that damaged or destroyed the existing fire sign.
- Within 30 days of notification, a Gourley Township volunteer fire department representative will inspect the affected fire sign to determine if a replacement sign is needed.
- If it is determined that a replacement fire sign is not a result of snow plowing or grass cutting, or not needed as determined by the township volunteer fire department representative, the Township Clerk will notify the resident by email or US post that their request for a fire sign replacement has been denied and the reason for the denial. The Township Clerk will inform the resident of their option to request a replacement fire sign in accordance with Section B of this policy.

Otherwise, the replacement fire sign will be ordered and installed by the township fire department representative.

The Gourley Township Board reserves the right to amend this policy at any time.

AUTHORIZED BY:  Date: 12-9-2024
Ivy Netzel, Clerk